

Excerpt from the St. John Early Childhood Center Staff Handbook:

All staff selected for these positions shall be mature and sensitive individuals, able to relate well to the children, parents, co-workers and other adults in the church and community. Each person shall meet all requirements for the state of Texas child-care licensing agency.

A brief summary of responsibilities listed below:

- Demonstrate a genuine love for children; respect children as individuals.
- Have knowledge and understanding of child development and needs of young children.
- Understand and support the mission of the congregation, the philosophy, the purpose, and goals of the early childhood program ministry.
- Maintain a good working relationship with staff members and families.
- Demonstrate self-motivation and desire to continue learning to increase knowledge and skills by attending staff meetings, workshops, conferences, and reading publications related to faith nurturing, child development and interpersonal relationships.
- Follow the ECC's guidelines as set forth in the Minimum Standard Requirements (TDHHS), Health Department, staff handbook, parent handbook, parent newsletters, bulletin boards and any other ECC materials.
- Work together with the Director to keep open communication between the school, church, and student guardians.
- Be a model of the Christian faith in action for the children, families, and staff.
- Maintain annual training hours.
- Adhere to scheduled hours
- Attendance and punctuality is required.